



January 10, 2011

Dear Mutual Aid Providers:

The California Fire Assistance Agreement Committee, along with the FIREScope BOD's Steering Group and work Group, has conducted their yearly review of the California Fire Assistance Agreement (CFAA).

Effective January 1, 2011, all topics and information below represent the most recent changes, updates, or additions to the exhibit portion of the agreement.

Please pay careful attention to following information and familiarize yourself with the changes and updates. This information will assist you with a better understanding of the rates, terminology, methodology, and formulas in which your agency will be reimbursed under the terms and condition of the agreement.

EXHIBIT A – GENERAL

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Administrative Rate

An Administrative Rate will be added to the total of the personnel, fire engine, support equipment, and other approved reimbursements for local government. Beginning April 1, 2011, the standard Administrative Rate is set annually by the committee per the rate letter published at the time of dispatch, unless the California Fire and Rescue Mutual Aid System Agency submits an agency specific administrative rate in accordance with the Instructions for Completing Administrative Rate Calculations. Cal EMA will issue these instructions annually along with the salary survey instructions. California Fire and Rescue Mutual Aid System Agencies that develop an Actual Administrative Rate must review and update their rate annually. *(Distribution and mass mailing the week of Jan 10)*

EXHIBIT A – PERSONNEL REIMBURSEMENT

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Section A-2:

Fire vs. Civilian Personnel

Personnel that routinely respond to emergencies (Chief Officers, Company Officers, and Firefighters) will be reimbursed portal to portal for time committed to the incident. As of April 1, 2011, all other personnel (civilian) will be reimbursed for actual time worked on the incident unless there is an MOU or

governing body resolution that dictates the specific position is to be reimbursed portal to portal for the total time committed to an emergency incident. The MOUs or resolutions must not be contingent on this agreement or executed on the sole basis that there is reimbursement from the State of California or the Federal Fire Agencies. Firefighters also include crew members, helicopter pilots, and dozer operators.

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Section A-7:

Formula for Base Rate

Base rate formula for Engine Company personnel and Overhead at or below Strike Team/Task Force Leader Trainee

(AD-F(0.667) + CAL FIRE Fire Apparatus Engineer base rate) / 2

Numerical Calculation Example: $23.04 \times 0.667 = 15.37 + 15.38 = 30.75 / 2 = 15.38$

Base rate formula for Overhead at or above Strike Team Leader/Task Force Leader

(AD-H(0.667) + CAL FIRE Fire Captain base rate) / 2

Numerical Calculation Example: $28.16 \times 0.667 = 18.78 + 19.24 = 38.02 / 2 = 19.01$

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Definitions for abbreviations used in Base Rate Formula

- AD - Administratively Determined Pay Plan for Emergency Workers. Pay rates for emergency (casual) employees of the Federal Fire Agencies.
- AD F - The classification is Engine Boss.
- AD H - The classification is Strike Team Leader.

**(AD rates include an overtime component which is removed from the base rate calculation)*

CAL FIRE base Fire Captain and Fire Apparatus Engineer salary rates are converted to hourly rates.

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Section A-9.2:

Chief Officer MOU

California Fire and Rescue Mutual Aid System Agencies that have submitted Average Actual Rates to Cal EMA Fire and Rescue Division above the Battalion Chief level shall be reimbursed portal to portal at straight time using the following formula unless the employee(s) has a MOU or governing body resolution that dictates they are to be paid above straight time. The MOU or resolution must not be contingent on this agreement or executed on the sole basis that there is reimbursement from the State of California or Federal Fire Agency. Those with such an agreement will be reimbursed in accordance with the formula for Average Actual Rate, in section A-9.1 of this paragraph.

EXHIBIT A – ENGINE COMPANY AND TACTICAL WATER TENDER STAFFING

Page A-6 Section A-10:
Water tender updated to reflect the required type of *Tactical* Water Tender as stated in newly added Exhibit E.

EXHIBIT A – SUPPORT EQUIPMENT, POV, and OTHER EQUIPMENT REIMBURSEMENT RATES

Page A-8 Section A-20:
Federal and State Emergency Equipment Rental Agreement (EERA) rates are used as the basis for support equipment rates and are reviewed annually.

Page A-9 Section A-24:
All other equipment not identified specifically in this exhibit will be reimbursed using the FEMA Schedule of Equipment rates. If a FEMA equipment rate is not identified for the type of equipment being used, a rate may be developed using the FEMA equipment rate formula as stated in the newly added Exhibit F.

EXHIBIT E – TACTICAL WATER TENDERS

New Exhibit. ICS water tender, equipment, personnel, and training standards for fire and emergency assistance.

EXHIBIT F – FEMA EQUIPMENT RATE FORMULA/GUIDELINE

New Exhibit. Provides FEMA’s formula for developing rates for equipment not specified in this agreement.

The exhibits are ready for viewing and downloading on our website at:

[http://www.calema.ca.gov/WebPage/oeswebsite.nsf/ClientOESFileLibrary/Fire%20Documents/\\$file/2009-2013%20CFAA%20Updated%20Exhibits%2001-01-2011.pdf](http://www.calema.ca.gov/WebPage/oeswebsite.nsf/ClientOESFileLibrary/Fire%20Documents/$file/2009-2013%20CFAA%20Updated%20Exhibits%2001-01-2011.pdf)

If you have any additional questions or need clarification on the above information, please contact Lori Lopez at lori.lopez@calema.ca.gov or by phone at 916-845-8722.

Thank you always for your continued support of the California Fire Service and Rescue Emergency Mutual Aid System.

Sincerely,

original on file

KIM ZAGARIS
State Fire and Rescue Chief